

**JOB TITLE:** Vehicle Valuation Specialist

**NUMBER OF OPENINGS:** 3 Full-time

**WAGE:** \$26,000 per year depending on experience and qualifications

**SCHEDULE/WORK HOURS:** Full time 9:00 a.m. – 6:00 p.m. or 10:00 a.m. – 7:00 p.m. Monday through Friday, with two late evenings per month from 12:00 p.m. – 9:00 p.m. and three Saturday's per year from 7:00 a.m. – 3:30 p.m.

For over 25 years, CCC Information Services Inc. has been a trusted solutions pioneer of auto claims in the insurance and collision repair industries. We are dedicated to providing our customers with product innovations that make the claims process faster, easier and more efficient.

**Position Summary:**

This position will conduct research to determine the fair, local market value for vehicles reported as stolen or involved in a potential total loss by accessing CCC robust data sources and the Internet. You will work closely with Claims Adjusters from the nations top insurers as well as auto dealerships throughout the country.

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**Position Duties and Responsibilities**

- Answer phone inquiries from customers with respect to total loss product and provide documented solutions in the final settlement of vehicle claim.
- Negotiate competitive prices of new and used vehicles within the auto industry.
- Follow the valuations process flow chart to insure complete and accurate use of database resources. Analyze and disseminate the usefulness of database resources quickly and thoroughly.

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**Education/Experience/Skills**

*Minimum Education:* High School Diploma or in the process of completing

*Minimum Years of Experience:* Previous Customer Service experience required; phone center experience preferred

*Skills/Competencies Required:*

- Strong mathematical/analytical and problem solving skills
- Strong organizational skills with attention to detail
- Ability to multi-task
- Effective communication that "Wows" each of CCC customers

CCC offers a family friendly environment including flexible schedules. Unlike other service centers, there is no collections or sales and weekend coverage is primarily on a volunteer basis.

In addition, we offer a competitive compensation and benefits package including one of the best health, vision and dental plans, company matching 401K, life insurance, tuition reimbursement, short-term and long-term disability, free parking, PTO days, paid holidays and a paid vacation plan that increases with tenure up to 5 weeks per year.

**Those interested in applying may apply online to [www.cccis.com](http://www.cccis.com) or feel free to visit our facility for completion of an application.**

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